



Technical Assistance Services for Communities
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Technical Directive No.: 2.02 TD #2 Newtown Creek

Newtown Creek Community Advisory Group (CAG)
Steering Committee Conference Call Summary
February 21, 2012

Attendees

Sarah Durand, LaGuardia-CUNY
Leah Archibald, EWVIDCO
Lillit Genovesi, CUNY
Christine Holowacz, GWAPP, NCMC
Ed Kelly, Maritime Association of the Port of NY/NJ
Ryan Kuonen, BK, CB#1 Enviro Chair, NAG
Deb Mesloh, LIC Partnership
Paul Pullo, Metro Terminals
Lori Raphael, Brooklyn Chamber of Commerce
Kate Zidar, Newtown Creek Alliance
Mike Hancox, Skeo Solutions
Walker Holmes, Skeo Solutions

Meeting Notes

The Newtown Creek CAG Steering Committee met via conference call on February 21, 2012, at 2:00 pm. Following is a brief summary of the discussion during the call.

Community Board members as CAG members:

- The Steering Committee agreed that community board members can be CAG members. Community Board members are advisors who represent the interests of their neighborhoods. The positions are voluntary (interested members submit applications to Borough presidents).

Ratification of CAG Members:

- Five individuals present at the CAG formation meeting did not attend the February 13 CAG meeting and therefore could not confirm their interest in being a CAG member. Skeo Solutions will follow up with four of these individuals to ask if they want to participate as a CAG member or follower. The individuals are: Erik Baard, Brian Coleman, Michael Heim binder, and Ron Lee.
- The fifth individual, Chris Tomasello, described himself as an environmental consultant. Because it was not clear whether he wanted to serve as a CAG member, and because the Steering Committee was unclear on his affiliation, the Steering Committee did not approve his membership at this time. Pending additional information, the Steering Committee could reconsider his interest at a later date.

- With the exception of Chris Tomasello and the pending willingness of Erik Baard, Brian Coleman, Michael Heimbinder, and Ron Lee, the Steering Committee ratified the list of CAG members.

Outreach efforts:

- The CAG needs to conduct outreach in the community and document its efforts to reach all constituents.
- The Steering Committee proposed contacting all elected officials with a letter explaining the CAG and asking for assistance in this outreach effort.
- Kate Zidar will work with Walker Holmes on this effort.

Information needs:

- Regarding the proposed list of information requests to be sent to EPA, the Steering Committee was largely comfortable with the document.
- Kate Zidar will provide additional language about Combined Sewer Overflow (CSO) information requests.
- Christine Holowacz requested the addition of a request for information about ongoing administration costs that the CAG may incur after facilitation support has ended.
- The list will be revised to reflect these changes; the interim co-chairs will work with Skeo Solutions to send the letter to EPA.

Next Steps:

- Skeo Solutions will contact Erik Baard, Brian Coleman, Michael Heimbinder, and Ron Lee to discuss their willingness to be CAG members.
- Kate Zidar will send CSO language for the EPA information request to Walker Holmes.
- The co-chairs will work with Skeo Solutions to prepare the letter to EPA and communicate with EPA about a date for a presentation.
- Kate Zidar and Skeo Solutions will work together on a letter to elected officials for outreach purposes.
- Skeo Solutions will post to the CAG website the list of ratified CAG members.
- Skeo Solutions will post to the CAG website information about the next meeting, date TBD, with the following agenda items:
 - The CAG will ratify steering committee members.
 - The CAG will ratify the operating procedures.
 - EPA's presentation (pending invitation).